

Form

Application for advance ruling on classification of goods (See Rule 7(1))



You will require 30 minutes to fill up this Form.

Read the guideline given in the last page before filling this Form.

You will require the following information to fill up this Form:

- (a) Catalogue/brochure of the goods
- (b) Detailed description or specification or datasheet
- (c) Ingredients or chemical or material composition
- (d) Manufacturing process
- (e) Other special characteristics or features (if any).

A fee of Taka 2,000 (two thousand) will be charged. Each application is valid for classification ruling of only one goods. The advance ruling issued shall be applicable for use in Bangladesh only.

Please fill in this form and return it, together with the relevant supporting documents, to the advance ruling unit (in-person or through post, courier, e-mail or via fax).

For official use

Advance ruling application no. :	Date received:
Receipt no:	Date of payment:

Section 1: Particulars of the applicant

Applicant type:

Importer

Exporter

Other

Firm/Company/Person's name:

Business Identification Number (BIN) (where applicable)

Firm/Company/Person's address:	
Contact person:	Designation:
National ID/Passport/Birth Registration No. (in case of person):	E-mail:
Telephone no. (including mobile):	Fax no.:
Section 2: Full description of goods	
Generic, commercial and established name of the goods:	Brand/Model no.
Country of origin:	Art no., Part no.:
Manufacturer:	
The use(s) of the goods in question:	
The form in which the goods will be imported:	
Composition of the goods:	
Technical description of the goods:	
Description of the manufacturing process of the goods (applicable for food and beverages):	
Name of the Goods to be imported or exported (if known):	
Exporter or supplying firm (if applicable)- (a) name: (b) address: (c) e-mail: (d) web address:	
Name of the customs station through which the goods in question will be importer or exported (if known):	
Lien Bank's name, Letter of credit or Contract no., and Pro-forma invoice or Purchase order no. (if applicable):	

Chemical composition, material composition of the ingredients or components with which the goods is made of (if applicable):	
Is this your first importing/exporting of this product? <input type="checkbox"/> Yes <input type="checkbox"/> No If 'No', please specify the HS Code used previously	
Have you received any ruling on the subject before? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, mention the ruling no.:	Illustrative Descriptive Material (IDM) submitted along with the application? <input type="checkbox"/> Yes <input type="checkbox"/> No
Sample of the goods attached with the application? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Section 3: Applicant's opinion (if space is insufficient, please attach pages)	
HS Code Claimed:	
Section 4: Payment of fees	
Mode of payment: <input type="checkbox"/> Demand draft	<input type="checkbox"/> Pay order
Demand draft/Pay order no.:	
Section 5: Do you want the opportunity to be heard in person?	
<input type="checkbox"/> Yes <input type="checkbox"/> No	
Section 6: Do you want your trade secrets or secret commercial of financial information to be kept as confidential?	
<input type="checkbox"/> Yes <input type="checkbox"/> No (Note: Mention in a separate sheet which information you want to be kept as confidential)	
Section 7: Declaration	
(1) I have not filed any case in any Court on this subject matter. (2) I hereby declare that the information given in this 'Form' is true and correct.	
Name:	Signature:

	Date:
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Guide to fill up the 'Form':

1. All the fields in this 'Form' must be filled. Indicate 'Not Applicable' if a particular field is not applicable for you.

2. Section 2:

(a) While describing the use(s), the applicant must mention the general use(s) of the goods rather than the specific intended use.

For example, if a machine is imported for cutting leather, but the actual machine cuts a range of materials, the range should be described, e.g. "cutting leather, plastics, cardboard and thin sheet metal".

(b) In the case of composition of the goods, its chemical composition, material composition etc. must be mentioned.

(c) The form/manner in which the goods will be imported requires a description of the relevant aspects of how the goods are when imported. For example, are they-

- i. assembled/unassembled/disassembled/semi-knocked down
- ii. bulk/by the piece/packaged for retail sale?
- iii. powder form/solid form/in aqueous solution?

(d) Where applicable, the application must accompany Illustrative Descriptive Material (IDM). IDM is needed to enable a full and accurate identification of the goods. Supporting IDM can include samples, commercial or trade or technical literature/catalogue, chemical analysis or other illustrative information.

3. **Section 7:** The 'Form' must be signed by the applicant.

Attachment:

- (1) Copy of the applicant's National Identification Number/Passport/Birth Registration no. (in the case of person).
- (2) The relevant authorization letter, in case of submission of application by an authorized person within the meaning of rule 6.
- (3) Letter of credit or Contract and Pro-forma invoice or Purchase order (where applicable).
- (4) Documents related to other characteristics or special features (if any).

- (5) Information/Literature related to the composition of the goods.
- (6) Information/Literature related to the technical specification of the goods.
- (7) Brochure/literature of the goods (where applicable);
- (8) Illustrative pictures, sketches, digital photographs, flows charts etc. of the goods (where applicable).
- (9) Proof/document related to form or nature of the goods (for example, whether in powder, liquid or aqueous solution).
- (10) Product specification sheet (product information in a foreign language (other than English) should be translated into English/Bangla).
- (11) Sample of the goods (where applicable).
- (12) Description of specific information about the goods that needs to remain confidential (where applicable).

N.B.:

- (1) The duly filled-in and signed 'Form' must be submitted to 'President, advance ruling unit', National Board of Revenue, Segunbagicha, Dhaka.
- (2) The attached documents must be submitted in A4-format paper.